

REGISTRATION FORM
4 & 5 November – Harrogate International Centre

This form should be sent with payment (*please see Booking Conditions*) to Sovereign Conference.

For legibility purposes please complete this section in **BLOCK CAPITALS**

Full Name:

(Please state: Mr., Ms., Professor, Doctor or Other) This will appear on your name badge.

Job Title:

Workplace:

Address to which correspondence should be sent:

Postcode:

Tel No: Fax No:

E-mail:

Discipline (i.e. Nurse, Pharmacist, Dietitian etc.):

Please tick to confirm you are a:

Individual Affiliate Member BAPEN Membership No.

Please tick the boxes to indicate your requirements and insert the amount you are enclosing.

£

BAPEN Medical Post-graduate Teaching Day

Monday 3rd November 2008

2 Day Conference Package

Tuesday 4th November & Wednesday 5th November 2008

Day Delegate Rate (*please indicate which day you wish to attend*)

Tuesday 4th November 2008

Wednesday 5th November 2008

BAPEN Annual Dinner – Tuesday 4th November 2008

No. of tickets _____ (Guests welcome) @ £45.00 per person

TOTAL AMOUNT ENCLOSED

CREDIT CARD PAYMENTS:-

MasterCard Maestro Visa Visa Electron
 Switch Solo JCB

Card Number:

Card valid from: Card expires: Issue number:

Card Name:

Accommodation - please tick the box(es) to indicate your requirements

Monday 3rd November 2008 Tuesday 4th November 2008

Additional nights (specify night)

Please reserve the following hotel (1,2,3, etc), subject to availability:

1st Choice 2nd Choice 3rd Choice

Single Room Twin Room Double Room

If you are booking a twin or double room please advise the name of the additional person sharing, otherwise we will assume that the room is being booked for single occupancy and you will be charged accordingly. **Note** it is not possible for shared rooms to be arranged by the conference organisers.

Name of person sharing twin/double room is

Special Dietary Requirements Please advise of any special dietary requirements (i.e. vegetarian, gluten free, wheat free, etc.)

Please read the Booking Conditions prior to completing this form. All completed forms should be sent to the Conference Organisers, Sovereign Conference.

Please tick to confirm you have read and agree with the Booking Conditions and that you will be responsible for settling the accounts of all persons mentioned on this form.

Date:

Please indicate if you are a member of a founder organisation or an individual affiliate of BAPEN:

BAPEN BAPEN Medical ESPEN NNNG PENG PINNT BPNG

Conference Organisers

Sovereign Conference, Exhibitions & Travel Incentives
Secure Hold Business Centre, Studley Road, Redditch, Worcestershire, B98 7LG
Tel: +44 (0) 1527 518777 Fax: +44 (0) 1527 518718
E-mail: association@sovereignconference.co.uk

BOOKING CONDITIONS

1. **Payment must accompany the Registration Form. There are three easy ways to Pay:**

By CREDIT CARD Please complete the relevant section on the Registration Form

By CHEQUE Cheques to be made payable to B.A.P.E.N. and crossed a/c payee and must be drawn on a United Kingdom Bank in pound sterling

By BACS:

Account Name:	BAPEN
Bank Address:	NatWest - Sheerness Branch 29 High Street, Sheerness, Kent, ME12 1NU
Account No:	56080549
Sort Code:	60-19-04
Swift Code:	NWBKGB21092
IBAN Code:	GB10 NWBK 6019 0456 0805 49

Please submit a copy of the Remittance Advice to the Conference Organisers

- Individual Affiliate Members of BAPEN are entitled to a reduction on the registration fees, subject to receipt of the membership fee as an Individual Affiliate being paid in full by 1st April, 2008.
- Pre and post graduate students are entitled to a 50% reduction on the registration fees providing they cannot obtain funding. This is subject to the submission of a letter of application and a letter of recommendation from their head of department. These should accompany the Registration Form.
- Any cancellation after **Friday 26th September 2008** or a 'non-attendance' at the conference carries a 100% cancellation fee.
- No refund will be given for any reason other than in condition number 4.
- The Conference Organisers (Sovereign) and BAPEN will not be held responsible for any reason outside their control should the conference not be able to commence or be curtailed early.
- The Conference Organisers (Sovereign) and BAPEN will not be held responsible for any loss or damage of personal items of the delegates or injury caused to a conference delegate or exhibitor at the Harrogate International Centre or any of the hotels.
- All delegates must register at the Conference Registration Desk. Details will be confirmed in the final delegate letter, which will be forwarded before the conference commencement date.
- The Conference Organisers (Sovereign) and BAPEN will not be held responsible for anyone not being able to participate in this meeting due to it being over subscribed.
- All hotels are subject to availability, and the Conference Organisers (Sovereign) and BAPEN will not be held responsible for any delegate not being able to book one of the conference hotels.
- Should you have any special dietary needs, e.g. vegetarian, vegan, gluten-free, etc., medical requirements, etc., these should be advised to the Conference Organisers (Sovereign) at the time of booking.
- Each delegate booking accommodation is responsible for settling their own accounts direct with the hotel, unless prior arrangements have been made with the Conference Organisers (Sovereign).
- Each delegate will be forwarded a delegate letter, confirmation of attendance and, if applicable, Accommodation Confirmation on receipt of the completed Registration Form. A full programme and Abstract Booklet will be available upon registration at the conference.
- Cancellation Insurance is available, should delegates have to cancel due to medical reasons. Further details are available on request from the Conference Organisers (Sovereign).

Should you have any queries or require any additional information please contact the Conference Organisers:

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HARROGATE AS A CONFERENCE DESTINATION

Easily accessible at the heart of North Yorkshire - England's largest County, Harrogate is equidistant from London and Edinburgh (200 miles) and the East/West coasts (60 miles). This ideal geographical position is enhanced by excellent road, rail and air links to a town which has been attracting visitors for over 400 years. Visitors arriving by road will find that the motorway network delivers them smoothly to the town's doorstep from all directions. Frequent InterCity connections between London's Kings Cross typify the strong rail links and the bustling terminals of Leeds and York channel thousands of passengers through to Harrogate.

Situated in the county of North Yorkshire, Harrogate has good connections to the motorway network, for the traveller arriving by:

Car:

From London:

M1, then A1(M) - exit Wetherby (9 miles from Harrogate)

From the North:

A1 - exit Wetherby or Knaresborough (Knaresborough exit is 8 miles from Harrogate)

From the East:

M621 - A1(M) - exit Wetherby

From the West:

M56 - M62 - A1 (M) - exit Wetherby

To help you plan a journey to the District you can access the following web-sites:- www.theaa.com or www.rac.co.uk

Bus or Coach:

For details of public transport in the Harrogate District

www.harrogateanddistrict.co.uk

For details of National Express coaches etc.

www.nationalexpress.com

Train:

Harrogate has had a railway station since 1848 with regular services to Leeds and York being operated by GNER, VIRGIN, ARRIVA, to name but a few.

There is a train service from London Kings Cross via York or Leeds to Harrogate. This service is operated daily

by GNER www.gner.co.uk

National Rail Enquiries Tel: 08457 48 49 50

To book tickets online www.thetrainline.com

Air:

Leeds/Bradford International Airport

Tel: 0113 250 9696 www.lbia.co.uk

20 mins drive from Harrogate.

Daily scheduled flights

Worldwide connections and direct flights from the UK and Europe.

Manchester Airport

75 mins drive from Harrogate.

Tel: 0161 4893000 www.manairport.co.uk

90 mins drive from Harrogate, 24 direct train service to and from Leeds station. Internal, European and Worldwide flights to a wide range of destinations.

Sea:

North Sea Ferries

Tel: 01482 377177 Fax: 01482 795141

www.ponsf.com

From Rotterdam to Hull and Zeebrugge to Hull. Hull is 60 miles from Harrogate.

Further information on Harrogate and the surrounding areas is available on the Tourist Office website

www.harrogate.com



REGISTRATION FEES

BAPEN ANNUAL CONFERENCE – Tuesday 4th & Wednesday 5th November 2008

EARLY BIRD REGISTRATION FEES - FOR BOOKINGS MADE UPTO Friday 26th September 2008

		Individual Affiliate Members of BAPEN	Students
2-Day Conference Rate	£276.59 + VAT = £324.99	£248.93 + VAT = £292.49	£138.29 + VAT = £162.49
Day Delegate Rate	£165.96 + VAT = £195.00	£149.36 + VAT = £175.50	£89.98 + VAT = £97.50

FOR BOOKINGS MADE AFTER Friday 26th September 2008

		Individual Affiliate Members of BAPEN	Students
2-Day Conference Rate	£306.38 + VAT = £360.00	£275.74 + VAT = £323.99	£153.19 + VAT = £180.00
Day Delegate Rate	£191.49 + VAT = £225.00	£172.34 + VAT = £202.50	£95.74 + VAT = £112.49

ON THE DAY REGISTRATION

		Individual Affiliate Members of BAPEN	Students
2-Day Conference Rate	£331.91 + VAT = £389.99	£298.72 + VAT = £351.00	£165.95 + VAT = £194.99
Day Delegate Rate	£191.49 + VAT = £255.00	£195.32 + VAT = £229.50	£108.51 + VAT = £127.50

The Individual Affiliate Members of BAPEN Rate is available if your BAPEN subscription has been paid in full by 1st April, 2008 (please see *Booking Conditions*).

The Student Rate is available to all pre and post graduate Students (please see *Booking Conditions*).

The Conference Rate includes registration fees for Tuesday and Wednesday, admission to the Trade and Poster Exhibitions, tea/coffee and lunch daily.

The Day Delegate Rate includes the registration fees for *either* Tuesday *or* Wednesday, admission to the Trade and Poster Exhibitions, tea/coffee and lunch.

BAPEN ANNUAL DINNER

The BAPEN Annual Dinner will take place at the Majestic Hotel, Harrogate on Tuesday 4th November 2008. Tickets are available at £45.00 per person which includes 3-course meal with wine, entertainment and VAT @ 17.5 %

BAPEN MEDICAL TEACHING DAY Monday 3rd November 2008

“IBD and Nutrition - everything you need to know”

Due to the success of last year's, BAPEN Medical will again run a teaching day prior to the BAPEN Annual Conference. This day will cover the effects of inflammatory bowel disease on nutrition, and show how to manage nutrition in the full range of patients from those with uncomplicated disease up to management of fistulas and short bowel syndrome which may occur in severe Crohn's disease.

Registration Fees

BAPEN medical/ BAPEN members	£20.00 + VAT = £23.50
Non-members	£40.00 + VAT = £47.00

Registration fees inclusive of lunch and refreshments.

The BAPEN Medical Post-graduate Teaching Day is aimed at clinicians of any discipline interested in nutritional support at SpR or Consultant level. All professional groups however welcome.

To reserve your place please complete the appropriate section on the Registration Form. Confirmation of your place will be shown on the Invoice/Receipt which will be forwarded as confirmation of booking.

CONFERENCE HOTELS

The following hotels and guesthouses offer a range of accommodation at varying prices to suit all pockets. **Please note** that the price of each does not necessarily reflect the standard of accommodation.

On receipt of your Registration Form advising your choice of hotel we will make the reservation on your behalf with the hotel and forward an Accommodation Confirmation, a copy of which will be forwarded to yourself.

The hotel may then contact you direct to request their required deposit. **Please note** that should you have to cancel prior to the event or on the day of arrival the hotel reserve the right to hold your deposit or charge one night's accommodation as a cancellation payment.

All reservations for accommodation, including any **amendments/additions/cancellations**, are to be made through the Conference Organisers in order to obtain the rates as shown.

Full payment for your accommodation booking is to be made directly to the hotel on departure, unless alternative arrangements have been made with the Conference Organisers.

Grants Hotel

The Grants Hotel is an award winning hotel situated in the heart of Harrogate, close to the shop, yet within easy walking distance of the town centre and Harrogate International Centre.

There are 42 tastefully decorated bedrooms, each superbly equipped with private bathroom, colour television, radio, direct dial phone, modem point, tea and coffee making facilities, hairdryer and trouser press.



Grants Hotel offers free parking to guests. The hotel is affiliated to the nearby Academy Health and Leisure Club which provides swimming facilities, gymnasium, indoor tennis, jacuzzi, steam room, sauna, massages and beauty treatments for hotel guests during their stay.

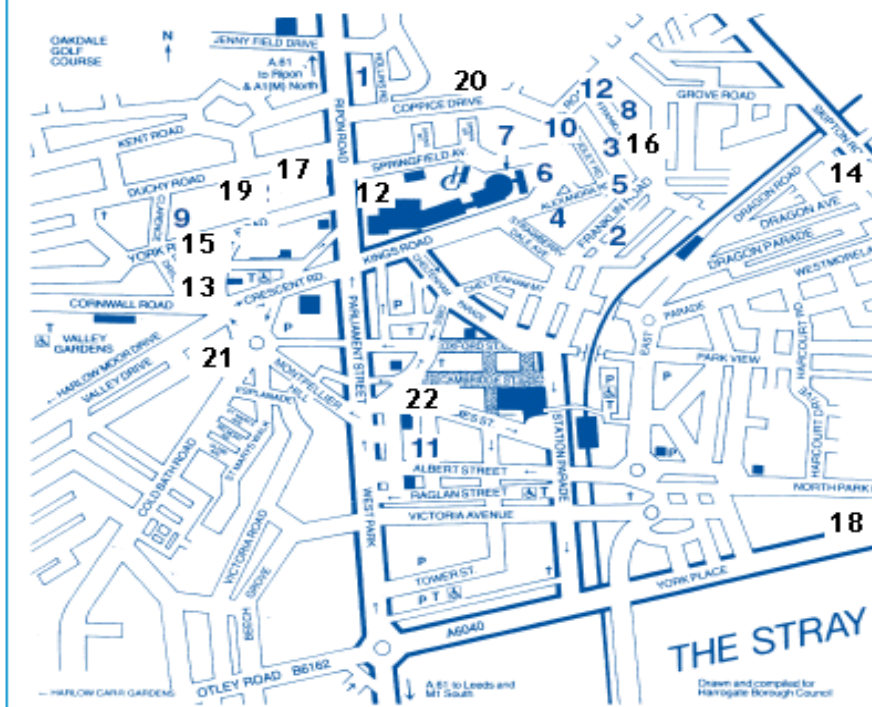
ACCOMMODATION TARIFF

	Hotel	Single Room Rate	Double/Twin Room Rate (Shared)	Double/Twin for Single Occupancy	Distance to Harrogate International Centre
9	Grants Hotel	N/A	£60.00	£105.00	5 minute walk

Prices are **per person per night** on a Bed & Breakfast basis and include V.A.T. @ 17.5%.

These are BAPEN Conference rates and can only be obtained by booking through the Conference Organisers.

HARROGATE TOWN



- 1 Alexa House
- 2 Ashley House Hotel
- 3 Aston Hotel
- 4 Azalea Court Hotel
- 5 Baytree House Hotel
- 6 Camberley Hotel
- 7 Fountains Hotel
- 8 Grafton Hotel
- 9 Grants Hotel
- 10 Holiday Inn
- 11 Hotel Du Vin
- 12 Majestic Hotel
- 13 Old Swan Hotel
- 14 Shannon Court Hotel
- 15 Swallow St George
- 16 The Balmoral Hotel
- 17 The Cairn Hotel
- 18 The Cedar Court Hotel
- 19 The Crown Hotel
- 20 The Kimberley Hotel
- 21 The White Hart Hotel
- 22 The Yorkshire Hotel