



**BAPEN**  
*Putting patients at the centre  
of good nutritional care*  
1992 - 2017

# BAPEN Nutritional Care Tool

## 5 Steps to Success

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### Step 1

Register your organisation by filling in the short form. One of the team will be in touch to confirm you're set up and ready to go!

Start here: [Registration Instructions](#)

### Step 2

Need to make the case for collection within your organisation? Once you're registered, take it to the board with our pre-written board or governance committee paper, just add your logo!

Download it here: [Board or governance committee paper](#)

### Step 3

Not sure where to start? Familiarise yourself with how the tool works, set up wards or teams and set individuals up ready to collect data with our handy user guide.

Get going here: [Interactive user guide](#)

### Step 4

Collect some data on the wards or within the teams you have set up. You can collect data during our collection weeks or as often as you like; whatever works for you!

See our collection weeks here: [Collection weeks](#)

### Step 5

Review your data using the online dashboards which are updated weekly. See how these plots can help with your learning and improvement with our interactive e-learning module!

Take a look at the e-learning here: [Analytics learning module](#)

[www.bapen.org.uk](http://www.bapen.org.uk)