Memorandum of understanding between BAPEN and the Motor Neurone Disease Association

Introduction

1. This Memorandum of Understanding is between BAPEN and the MND Association. The Memorandum sets out an agreed framework for co-operation between the parties. It is not legally binding nor is it intended to cover every detailed aspect of their relationship. Rather, it is a statement of principles, which will guide relations between the parties and provide a set of workable ground rules.

2. The Memorandum cannot over-ride the statutory duties and powers of the individual parties.

Organisation Aims and Values

British Association for Parenteral and Enteral Nutrition (BAPEN)

BAPEN is a Charitable Association that raises awareness of malnutrition and works to advance the nutritional care of patients and those at risk from malnutrition in the wider community. It is BAPEN’s vision that all health and social care professionals should be adequately trained to understand the importance of good nutritional care and have the skills appropriate to their role to implement this and that every individual should receive safe, timely & appropriate nutritional care in every care setting, every day.

The Motor Neurone Disease Association

3. The Motor Neurone Disease Association is a company limited by guarantee and not having a share capital, and a registered Charity (registration number 294354), whose registered office is David Niven House, 10-15 Notre Dame Mews, Northampton, NN1 2BG.

The MND Association is the only national charity in England, Wales and Northern Ireland that funds and promotes global research into the disease. It is a membership organisation with over 8,000 members forming a powerful national and local network that provides information and support alongside fighting for improved services.

The Association’s vision is a world free of MND. Until then the Association will do all it can to enable everyone with MND to receive the best care, achieve the highest quality of life possible and die with dignity. Our Charter lays out the essential rights people with MND as:

- People with MND have the right to an early diagnosis and information
- People with MND have the right to access quality care and treatments
- People with MND have the right to be treated as individuals and with dignity and respect
- People with MND have the right to maximise their quality of life
- Carers of people with MND have the right to be valued, respected, listened to and well-supported
Working Relationship

4. This Memorandum of Understanding will:
   - Build upon the good working relationship that already exists between BAPEN and the MND Association by setting out the principles to which both parties will adhere.
   - Enhance co-operation and co-ordination between the BAPEN and MND Association.
   - Serve to inform the respective members and stakeholders of the BAPEN and MND Association of our relationship and how we will collaborate.

5. As a result of the memorandum BAPEN and the MND Association will:
   - Work together to raise awareness of MND amongst the BAPEN membership.
   - Clearly promote the partnership on their websites and through other appropriate channels.
   - Collaborate on projects and campaigns deemed to be of mutual benefit.
   - Work together to produce Motor Neurone Disease Association resources of professional relevance and endorse them according to the BAPEN endorsement process.
   - Provide mutual support for initiatives through communication channels including organisational websites, journals and social media.
   - Endeavour to share all information, professional advice and resources that are relevant.

Working Arrangements

6. The day to day relationship will be between the Head of Partnerships of the MND Association and the Honorary Secretary of BAPEN. Further support from BAPEN and the MND Association shall be provided as necessary.

7. When appropriate, there shall be twice yearly contact meetings or calls between the MND Association and BAPEN to provide updates and facilitate future planning.

8. Through the course of the co-operation, BAPEN and The MND Association may, from time to time, be sharing commercially confidential information with each other to the extent that this is necessary for the preparation of specified joint projects. All transactions of information must adhere to each organisation’s data protection and information governance policies. All information must be kept confidential and not be shared with any other third party. The parties agree to inform each other on relevant / related work to the co-operation.

9. Any proposed use of the Association or BAPEN logo or references to the project in press releases or publications etc. by the other must be considered by the other’s executive. Either party will receive a written response to their enquiry and will be required, if permission is granted, to adhere to the other’s Corporate Identity Guidelines.

10. Neither party will be granted any rights over the content of the other’s resources or materials.

11. BAPEN and the MND Association may make such arrangements to financially support one another at events or with specific projects through separate agreements as appropriate.

General Matters

12. Both parties are committed, whenever possible, to solving any disagreements under this Memorandum through normal administrative channels.

13. This Memorandum is effective until June 2025, where it will be required to be renewed. Amendments to this Memorandum may be made at any time in the interim by agreement between both parties. In addition, this agreement will be reviewed on yearly basis and updated, as necessary, in light of experience of its operation in practice.

14. An up-to-date version of this Memorandum will be published on the BAPEN and MND Association websites.
Signed by

Dr Dan Rogers
BAPEN Honorary Secretary

Jennifer Bedford
Head of Partnerships